

<b>Committee:</b>	<b>Date:</b>
Standards Committee	2 <sup>nd</sup> October 2015
<b>Subject:</b> Report of Action Taken Between Meetings	<b>Public</b>
<b>Report of:</b> Town Clerk	<b>For Information</b>
<b>Summary</b>	
<p>In accordance with Standing Order 41(b), this report provides Members with the details of a decision taken by the Town Clerk, in consultation with the Chairman and Deputy Chairman of the Standards Committee, since the Committee's last meeting on 15<sup>th</sup> May 2015.</p> <p><b>Recommendation: -</b></p> <p>That the contents of the report be noted.</p>	

### **Main Report**

#### **Background**

1. Standing Order no. 41(a) provides a mechanism for decisions to be taken between scheduled meetings of the Standards Committee, where in the opinion of the Town Clerk, it is urgently necessary for a decision to be made. Standing Order No. 41(b) provides a mechanism for decisions to be taken between scheduled meetings of the Standards Committee, where the Committee has delegated power to the Town Clerk, in consultation with the Chairman and Deputy Chairman, to make a decision.

#### **Decisions Taken Between Meetings (Delegated Authority)**

2. In accordance with Standing Order 41(b), a decision has been taken in respect of the following matter since the last meeting of the Standards Committee on 15<sup>th</sup> May 2015:- Standards Committee Annual Report.
3. At the meeting of the Standards Committee on 15<sup>th</sup> May 2015, Members reviewed a draft annual report and a number of points were raised including the inclusion of further explanation about the annual update process (Members' Declarations) and the Committee's attempts to address the issue of non-compliance, by some Members, of the City Corporation's requirements. On the basis that the Annual Report of the Standards Committee should be amended ahead of submission to the Court of Common Council, delegated authority was granted to the Town Clerk, in consultation with the Chairman and Deputy Chairman of the Standards Committee, to amend the Annual Report and

incorporate further details regarding the annual update process and the Committee's concerns about non-compliance with the City Corporation's registration requirements.

5. The final wording of the Annual Report, taking into account the views raised by Members of the Standards Committee on 15<sup>th</sup> May 2015 were approved in accordance with Standing Order no. 41(b) on 1 June 2015.

### **Conclusion**

7. In accordance with Standing Order 41(b), Members are asked to note the decision taken by the Town Clerk in consultation with the Chairman and Deputy Chairman since the Standards Committee's last meeting on 15<sup>th</sup> May 2015.

### **Background Papers:**

- Minutes of the meeting of the Standards Committee on 15<sup>th</sup> May 2015.

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